

## February 19, 2020 Minutes of the Board of the Friends of Brooks Memorial Library

Present: Joyce Marcel, Betsy Wagenknecht, Karen Duggan, Connie Kimball, John Komar, Cindy Hutcheson, Jane Southworth (for the Trustees), Starr Latronica and Courtney Carey (for the library). Sue Dyer was ill and could not attend.

The meeting was called to order at 4:30pm.

The minutes were accepted as written. Thanks to Sue Dyer for writing them.

The treasurer's report was accepted and will be filed for audit. Our treasury balance as of January 31, 2020 was \$44,439.78. For our information, Connie shared a comparison of our budget and what we have spent so far this year. We also voted to have Connie move our 36-month CD to a 13-month CD for a higher interest rate.

Joyce noted that 133 people have contributed to our Annual Appeal, for a total contribution of \$12,879. In the future, because of some confusing figures, we will keep a separate database for First Wednesday contributions, to keep them separate from the Appeal.

It was decided not to sponsor a bus trip to the Alcott house.

After a long conversation about fundraising, we decided to pursue two ideas: a concert, possibly with Amy Rigby, singer/songwriter (Starr will contact her), and an author event (talk, cocktail party, dinner party). We discussed venues and options; Joyce, Betsy, John and Cindy will contact Louise Penny, Doris Kearns Goodwin, Rachel Maddow and Andre Dubus III, respectively, to inquire about speaking.

Betsy is working on the current edition of the newsletter, which will be produced in the usual way.

Joyce did a mock-up of our newsletter done using Constant Contact, which would cost less to produce and could be shared electronically. We discussed how to gather mailing and email lists, printing options, links to the Brooks newsletter and who would produce this. No firm decisions were made, and we will talk about this at our next meeting.

The Trustees are writing a grant for new sound equipment and asked for financial support from the Friends. No vote was taken, as there was no specific request, but we generally supported the idea.

The Dessert Gala will be held on Saturday, April 25<sup>th</sup>, at the end of National Library Week. We decided that there will be no raffle this year.

The June Book Sale dates are June 4<sup>th</sup> (10am-6pm), June 5<sup>th</sup> 10am to 6pm), and June 6<sup>th</sup> 8am to 2pm).

There were no staff requests.

The meeting was adjourned at 6pm.

Respectfully submitted,

Karen Duggan