

Friends of Brooks Memorial Library Board

Minutes of 11/18/20

Present: Joyce Marcel, Betsy Wagenknecht, Connie Kimball, John Komar, Cindy Hutcheson, Sue Dyer
Excused: Kate Wylie
Staff: Starr LaTronica
On Leave: Karen Duggan

Joyce called the meeting to order at 4:35 p.m.

Minutes of the 10/21/20 meeting were reviewed, and the following correction was made: Paragraph 7 beginning with "Newsletter..." figure should be 220, not 3000 contacts. Betsy moved minutes be accepted as corrected, seconded by Cindy and so voted.

Treasurer's Report

Balance forward as of 10/1/20 is \$44,844.85. Income as of 10/2/20 is \$568.32 (\$550 from annual appeal and \$18.32.) Expenses: Digital media: Kanopy: \$3,500; Proquest (Ancestry) \$1,925.25 for total expenses of \$5,425.25, net income of \$4,856.93 and balance as of 10/31/20 of \$39,987.

Discussion: Launch Pads order being placed; Check procedure: Betsy calls Connie, check scanned and email to Bob and Betsy.; Ancestry only accessed through library: Starr will check with Jeanne re work-around. Betsy moved the Treasurer's report be filed for audit, seconded by Cindy and so voted. Strong praise for library staff as they guide us through the virus.

Corporate Giving

Check from Schwab trust to be used as most needed (\$100); Members First: new sponsor \$100; Clear Solutions: awaiting donation; also awaiting GS Precision response. \$2,000 corporate gifts received to date. Exploring use of Chamber window. John will follow up with Kate O'Connor, perhaps for February; John continues to explore with Suburu.

Book Sale

Our annual holiday book sale has been cancelled due to Covid-19 virus.

FOBML Board Members

We are in search of a few new board members for FOBML. Betsy will contact Margot Mayer for possible involvement with help on the newsletter, editing, etc. She will also explain our efforts to go paperless and prepare a letter for the newspapers and send a copy to Bob for Facebook.

Library Report

Starr reported that November First Wednesday has been postponed. She shared idea of Friends membership for 2 in Brattleboro Outing Club for use of trails. Betsy moved that we move forward with adding membership for 2 for the 20-21 season for use of trails (not equipment) at Brattleboro Outing Club at a rate not to exceed \$250, seconded by John and so voted.

Staff have returned to working from home as possible. Discussed idea of offering Zoom meetings, offering concerts, etc. Starr will explore with Matt. Bob shared we have 470 physical addresses for mailing and 268 emails. We plan to ask in upcoming mailing for members to provide their email address, and Starr will ask Courtney to include in Constant Contact.

John moved the meeting be adjourned at 5:39 p.m., seconded by Sue and so voted.

Respectfully submitted,
Sue Dyer
Acting Secretary

Note: On 11/24/20, we voted by email to spend \$135 on Christmas lights for the library, per the request of Starr.