

**Friends of Brooks Memorial Library**  
**Minutes of 3/17/21**

Present: Joyce, Connie, Betsy, Sue, Amity, Howard Burrows, Courtney, Starr

Minutes of 2/17/21 were approved as corrected: motion by Connie, seconded by Sharon and so voted.

Financial report of 2/17/21 was reviewed. Betsy moved it be filed for audit, seconded by Sue and so voted.

Finance report was presented by Connie:

- Last month's balance: \$48,384.25
- \$2500 paid for Kanopy 6-month renewal
- New balance: \$46,568.22
- Discussed museum passes.
- Interest rates: keep at 91-day arrangement and re-examine in 3 months.
- Joyce moved to file for audit, seconded by Amity and so voted.
- Joyce, Connie and Starr will develop provisional budget for board to review.

President's report:

- Best fundraising year, breaking \$15,000!
- Newsletter:
  - new format; no more postal mailing; will be produced monthly and attached to Constant Contact; will be printed within next week.
  - Idea: include Friend-of-the-Month feature.
  - Many thanks for excellent job in producing newsletter in past!
- Book sale: ongoing through window shopping and purchase.
- Facebook: idea of making donation in friend's name to honor a birthday. Joyce had multiple donations to celebrate her birthday recently! Courtney will contact Bob to get an update on the process.
- Events:
  - Scarecrows: wait to further plan with Cindy; date for the Fall.
  - Tents: Children's program will be requesting support for the purchase of outdoor tents, to be used in the parking lot and kept up throughout the summer. Will also need a shed for the storage of tables and chairs.
  - Ice Cream Social: perhaps at Memorial Park shelter; more to come on this idea.

Library re-opening:

- Hope to gradually open in early April with 20-min. appointments.
- Meeting rooms will become available for laptop use soon as well.

No staff financial request this month.

Ancestry.com: strong use; discuss renewal in May/June.

Meeting adjourned at 5:30 p.m.

Respectfully submitted,  
Sue Dyer  
Acting Secretary