

Friends of Brooks Memorial Library
Board Meeting
April 21, 2021, via Zoom

Present: Connie Kimball, Kevin O'Keefe, Betsy Wagenknecht, Sharon Meyers, Amity and Lena De Angelis, Joyce Marcel, Sue Dyer

Others: Starr LaTronica and Courtney Carey for the library and Bob Oeser

Meeting called to order by Joyce at 4:35 pm.

Sue moved that Kevin O'Keefe, Amity DeAngelis, and Sharon Myers join the board, seconded by Betsy and so voted.

March minutes were reviewed. Connie moved that they be accepted, seconded by Betsy and so voted.

Treasurer's report (Connie)

- Balance 3/1/2021: \$46,568.23
- Income: \$1,139.06 (Annual Appeal: 1,001.25; book sale: 119; interest: 18.81)
- Expenses: \$686.76 (museum passes: \$425; newsletter layout: \$250; Supplies (envelopes) \$11.76)
- Balance 3/31/2021: \$47,020.53
- Sue moved the report be filed for audit, seconded by Joyce and so voted.
- Betsy moved to present the Proposed 2021-22 Budget (Income 26,920; Expenses 26,920) at the Annual Meeting, seconded by Sue and so voted.

Present's Report

- Karen Duggan will rejoin the board this summer.
- Connie filed the 990s (non-profit annual report).
- Work assignments:
 - Replace Betsy (need new board VP to prepare to follow up at end of Joyce's term)
 - Job descriptions
 - Raffles: Sharon
 - Book sale: Kevin (Betsy will help train)
 - Publicity
 - media list: create with Joyce
 - press releases: Joyce
 - news briefs for library newsletter: Kevin, then Margot Mayor will "punch them up"
 - Corporate giving: Sharon
 - Amazon: Betsy and Amity
 - Ice cream social: Amity after the 4th of July; Memorial Park at shelter
 - Scarecrow project: Cindy; table for next meeting.

Director's report

- Virus numbers still too high for full opening; so far, so good.
- Tent: Lindsay will update Starr; BCTV also plans a tent in parking lot.
- Curbside project a success.
- Children's room: a poem-a-day project
- Front window: successful project
- Plant and seed swap
- Foundation grant

Meeting adjourned at 5:48 pm.

Respectfully submitted,
Susan Dyer
Acting Secretary