

Friends of the Brooks Memorial Library
Board Meeting Minutes - July 21, 2021

Present: Joyce Marcel, Sharon Myers, Connie Kimball, Amity DeAngelis, Victoria Chertok, Kevin O’Keefe, Kate O’Connor (Library Trustee), Starr LaTronica (Library Director), and Jeni Clary (Circulation Manager)

Absent: Sue Dyer

Joyce called the meeting to order at 4:36 pm.

Joyce moved to accept the June minutes, Kevin seconded, and the minutes were accepted.

Financial Report, presented by Connie

- Beginning Balance: \$42,628.82
- Income: \$117.17 (\$50 annual appeal, \$53 book sales, \$14.17 interest)
- Expenses: \$487.86 (\$262.86 Children’s Room programs, \$225.00 Museum Passes)
- Balance as of June 30, 2021: \$42,258.13

Kevin moved the financial report be accepted and filed for audit, seconded by Victoria and so voted. There was some discussion about museum passes and which museums we could ask for passes.

President’s Report, presented by Joyce

- The memorial for Kate Wylie will be held Aug. 8 at 1pm at the Scott Farm.
- Our finances are looking good, and there are two great fundraisers coming up:
 - Garden Party
It was suggested that the date be moved to Saturday, Aug. 28, 2-5 pm, because the earlier date did not give enough time to advertise properly. It will be held at Sharon’s. The cost will be \$20 in advance and \$25 at the door. Tickets can be printed and sold at the Library. Jeni will make posters/fliers, and she and Starr will advertise in the newsletter. (The rain date will be Sunday, Aug. 29, 2-5 pm.) Joyce suggested we advertise in *The Commons*, and Kevin said he has a “free” ad which he’d like to donate. Discussion ensued about all of the details.
 - Ice Cream Social
Kevin reported that it will take place at Living Memorial Park’s Kiwanis Shelter on Thursday, August 19, 4 -6 pm. He got a \$100 gift card from the Co-op and will buy three 5-gallon tubs of ice cream and 150 cones. Amity will help him set up. He and Amity will collect outdoor games. He requests that Friends show up at 3 pm. to help set up. (The rain date will be Thursday, Sept. 2, 4-6 pm.) Discussion ensued about all of the details.

Corporate Giving Outreach, presented by Sharon

Sharon is creating a master list and will reach out the first week in August on letterhead, asking for \$500 per sponsor. This will cover our \$2,500 contribution to the First Wednesdays program with the VT Humanities Council.

Book Sale

Our sale will run Oct. 14, 15 and 16, aligned with the VT Literary Festival and the National Friends of Library Week. Karen Duggan and Joyce will run it. Discussion ensued about the details and what needs to happen to get this going again. Amity volunteered to help sort the books that are already in

hand. It was suggested that Karen and Joyce ask Board members to lend a hand with this sale and with the December Holiday book sale.

Starr's Report

- Introduced Jeni Clary, the new circulation manager.
- Suggested having a membership card like the ones the Retreat Farm is using. Kevin made a motion to pursue this, and Amity seconded it.
- Participation in the summer reading program has increased substantially; over 500 bags have been distributed to children so far.
- Teen movie nights, run by Chloe on Friday nights, have been a big hit. Twenty teens showed up the first night!
- Library requests totaling \$812.00
 - 1,000 new card protectors (\$261)
 - 50 copies of "BookPage" (\$354)
 - several sets of discs for disc golf (\$100)
 - Bocce ball set (\$100)

Kevin moved to purchase all, Sharon seconded, and it passed.

Potential Fundraiser?

There was mention of having a bake sale at the Welcome Center. Jeni will look into it and find out how to get us in the lottery.

Meeting was adjourned at 6:10 pm.

Respectfully submitted,
Victoria Chertok (Acting Secretary)