

**Friends of Brooks Memorial Library**  
**Minutes of Board Meeting, June 15, 2022, via Zoom**

Present: Karen Duggan, Sue Dyer, Connie Kimball, Sharon Myers, Kevin O'Keefe, Diane Leary; Starr LaTronica and Jeni Clary (library staff); Jane Southworth and Leo Schiff (library trustees); Elizabeth Wagenknecht (guest)

Meeting was called to order at 4:34 pm.

Minutes of last meeting were reviewed and approved.

**Treasurer's Report** (Connie)

The treasurer's report was sent by email. Our balance as of 5/31/22 was \$55,976.33.

**President's Report** (Karen and Sue)

- Upcoming garden party: work has been done.
- New board members
  - Janice Stockman will join the board in the fall of 2022.
  - Connie is looking for someone to shadow her as a possible replacement as treasurer; her term has already expired.
  - We're still seeking other new members.
- Gallery Walk (June)
  - The library had a table with "Farm to Fork" information.
  - "Edible Brattleboro" was also present. Jennie is working with them to help publicize the library's lending tool shed, etc.

**Friends News in Library Newsletter** (Kevin)

Kevin receives the Friends minutes a week before the next board meeting and creates a short digest for the "From the Friends Corner" in the library newsletter.

**First Wednesdays** (Sharon)

Sharon is still working on getting sponsors.

**Garden Party** (July 17, 3:00-5:30)

- Sharon, Sue, and Karen have met to discuss the party.
- Tables, chairs, tablecloths will be borrowed from the library.
- Ice tea containers will be borrowed from Jennie.
- Board members are asked to make two dishes (preferably one sweet and one savory) and bring them plated to Sharon's.
- The library flag will be flown.
- Tickets are \$25.
- Jennie will work on the event flyer.
- Please tell friends about it.

**Ice Cream Social** (Friday, Sept. 2, 3:30-5:30)

- Kevin is in charge of the planning.
- Site: Carol Lolatte will be contacted about the use of the Kiwanis Shelter (for free).

- Ice cream donations need to be arranged; last year we had 15 gallons from the Co-op and Howards.
- Ice needs to be arranged; last year the Fire Dept. donated it.

#### **Fourth of July Parade**

- The route is shorter this year (from Flat St. to the Commons).
- Board members are asked to join with the library staff and trustees. Two people are needed to hold the banner.
- Kevin is building a Woolly Mammoth and would like to test-drive it in the parade.

#### **Library Report (Starr)**

- Children's summer program "Read Beyond the Beaten Path" has begun.
- Retreat for staff and library board will be held at the Kiwanis Shelter the week of June 20.
- July Gallery Walk: The library will have a table at which the Garden Party will be promoted. Starr will send a reminder the week before, asking for volunteers to set up, man, and take down the table, etc.
- Staff requests (approved):
  - Disk golf sets: \$18 ea. x 2 = \$36
  - Yard games (e.g., corn hole set, maybe croquet) for circulation: \$100

#### **New Business**

- Kanopy
  - Should we review Kanopy checkouts (maybe lower the number of checkouts per month)?
  - Starr will be attending a conference and will look at other electronic options for the future.
- Thanks to all who helped with the June Gallery Walk and the Tool Shed opening.

Meeting was adjourned at 5:15 pm.

Submitted by Diane Leary, Secretary