

**Friends of Brooks Memorial Library**  
Minutes of Board of Directors Meeting – July 20, 2022  
(Hybrid meeting format: in person and via Zoom)

Attending in person: Karen Duggan, Sue Dyer, Sharon Myers, Diane Leary;  
Starr LaTronica (Library Director), Jeni Clary (Library Circulation Manager);  
John Woodward (Trustees' Finance Committee Co-Chair)

Attending via Zoom: Connie Kimball, Kevin O'Keefe, Amity DeAngelis

The meeting was called to order at 4:34 pm.

The minutes of the June meeting were reviewed and accepted.

Communications

- Susan Rohde and Bob Oeser will be sent copies of the minutes after approval.
- Kevin will do a short write-up of our board meetings for Jeni to include in the library newsletter.

Treasurer's Report (Connie's report was sent by email.)

- Treasury balances: opening on 6/1/22 at \$55,976.63 and ending on 6/30/22 at \$55,791.23
- Garden Party fundraiser brought in \$625, with another \$235 expected. This figure will probably change, as there are still checks to be sent in.
- Treasurer's Report was accepted.

Presidents' Report (Karen and Sue)

- Thanks to Kevin for building the Woolly Mammoth, which was part of the July 4<sup>th</sup> parade.
- Thanks for the help with the Gallery Walk.
- Thanks for the work on the Garden Party:
  - to Sharon for hosting it
  - to Jeni for creating the posters
  - to Starr, John, Karen, and Moss for their help
  - to Howard Burrows for staying to help at the end of the party
  - to Sue for offering to write thank-you notes to the donors of the door prizes
- Reminder to take a photo of yourself reading in an unusual position – see library website for details.

Garden Party Report (Sharon)

- The party went well – a good number of people attended, and many stayed for a while (many until the prize winners were announced).
- The hoola hoops were a hit.
- Sharon suggests that if we hold it in the future, we look for another garden, as several of the attendees have now been to her garden two years in a row.

First Wednesdays Update (Sharon)

Sharon has written letters to local businesses, asking for sponsorship. To date we have received four donations totaling \$1,100.

#### Ice Cream Social Update (Kevin)

- The Ice Cream Social will be held on September 2<sup>nd</sup>, 3:30-5:30 pm, at the Kiwanis Shelter.
- Kevin is looking for a donation of 15 gallons of ice cream and 200 cones. He'll be speaking to the Co-op marketing person about it. Both Fast Eddie's and Chelsea Royale may be a source for the cones. Karen has a friend who works for Ben and Jerry's and may be able to get ice cream gifts.
- Kevin will need help to scoop the ice cream – bring a scoop if you have one!

#### Book Sale (Karen)

- The next book sale will be held the Friday after Thanksgiving (November 25).
- Jeni has volunteers to clean up the closet that stores donated books.
- Karen asks board members to look at books and develop a themed gift basket.

#### Library Report (Starr)

- Thanks to the board for their support of the “Last Gasp” Summer Reading Program.
- The staff is looking at programs for the fall; a series on financial literacy is being considered.
- The preliminary program for First Wednesdays includes Kekla Magoon (author of YA fiction).
- Expenses:
  - \$700 is owed to the leader of the Comic Mime event, Robert Rivest. The event went well – kids loved it.
  - \$53.49 is owed for the croquet set used at the Garden Party.
  - \$150 is requested for prizes for the Bingo Card of all Vermont Authors game. The request was approved.

#### New Business

A patron complained of taxpayer funds being used for the tickets and posters for the Garden Party. The board agreed to reimburse the library \$20 to cover these costs. It will be added to the “copier revenue” line of the library's budget.

The meeting was adjourned at 5:22 pm.

Submitted by D. Leary