

Friends of the Brooks Memorial Library
Board Meeting Minutes
November 16, 2022

Present: Sue Dyer, Karen Duggan, Janice Stockman, Sharon Myers, and Connie Kimball;
Starr LaTronica and Jeni Clary (library), Howard Burrows (library trustee);
Dayle Doiron (prospective board member)

Meeting was called to order by Karen at 4:39 pm.

Secretary's Report (Diane)

- Howard requested receiving the minutes each month.
- The October minutes were approved.

Treasurer's Report (Connie)

- The Treasurer's Report was accepted.
- Connie liquidated the Amazon account and put the funds in the regular checking account.

Presidents' Report (Sue and Karen)

Thank you to everyone who came to "Trunk or Treat."

Annual Appeal (Sue, Karen, Starr)

The Annual Appeal letter is getting started tomorrow. Karen and Sue will run it by the Friends board by email for our approval.

Book Sale (Jeni and Karen)

- Shelves will go up Monday evening at 5:00; helpers are needed.
- Books will be put out on Tuesday; helpers will be needed.
- The sale starts on Friday, November 25th.
- Jeni is making flyers and putting notices on social media and newspapers.
- Prices: \$3 hardcover, \$2 paperback. After a week, prices will drop; after another week, the "price" will be by donation.

December Gallery Walk

We will not participate.

Library Report (Starr)

- **Garden tool shed** is closing for the season, and the food tools are moving inside.
- **E-bikes** are being put away for the season.
- **Training on substance use disorder and harm reduction**
Starr is meeting with leaders of local service providers to provide training for library staff.
Another training will be offered to the public.
- **First Wednesdays** for January-March will be on line.
- **Trustees** are working on a strategic plan and getting training on doing continuous planning.
- **Requests**
Starr requested funding for the Kanopy subscription (\$2,000 for the next 3-4 months) and for

new posters in the library (\$300). Both requests were approved.

- **Retirement**

Starr announced that Leslie Markey, technical services librarian, is retiring after 33 years. There is a tradition of Friends giving gifts to senior library staff who leave. The Board approved a gift certificate of \$100, to be arranged by Karen and Sue.

Other business

Howard asked if we have any interest and would like training in major fundraising events. He is organizing the annual meeting of the Vermont Libraries Association and Vermont Library Schools Association in Burlington in April. He is excited about the potential for Trustees and Friends to expand the role of libraries in our community.

Meeting was adjourned at 5:30 pm.

Submitted by Janice Stockman (in Diane's absence)