

Friends of the Brooks Memorial Library Board Meeting Minutes

June 17, 2026

Present: Karen Duggan, Bob Ferrante, Amanda Whiting, Dayle Doiron, Diane Leary, Lizzy King, Connie Cline, Janice Stockman, Kevin O'Keefe

Absent: Connie Snow

The meeting was called to order at 4:30.

The Secretary's report for May was approved.

Treasurers' report

- Dayle and Lizzy are talking about ways to improve and streamline the work of treasurer.
- Dayle moved \$32,000 into the Fidelity account.
- Diane moved to accept the May report, and Kevin seconded. Report was approved.
- Lizzy and Dayle suggested changes to practices of the Treasurer—*these were all accepted*:
 - Rather than making reimbursements on a rolling basis, do them once a month. Staff would be alerted ahead of time of the change. Requests for reimbursements would need to be in by the third Wednesday of the month.
 - Reporting period will be from the beginning of the previous month to the end of that month.
 - Split off the museum renewal payments from the treasurer position to another board position. Dayle is willing to assume that position for this year.

President's report

- The search for the library director has been reopened.
- In a discussion about how the absence of a Director was affecting staff, the Friends offered to pitch in in whatever way would be helpful to the staff.
- The library will not participate in the July 4 parade this year.
- The Friends will table at the July 3 Gallery Walk to sell raffle tickets: Karen, Janice, Connie, Lizzy, Dayle offered to help. Kevin will get us a spot.
- To honor Sue Dyer's years of service to the library—buy her a plant and also a plaque and planting to be placed in the permanent library garden. Diane moved that we give a plant, plaque, and planting in honor of Sue; Janice seconded, motion was approved. Karen will approach Nicky with that plan.

Words Trail

- One person should volunteer to check the kiosk each month from January to June. Report any issues to Kevin. Either the library or the train station will store extra brochures. Grand opening for the station and the Words Trail Kiosk is June 24.

Raffle news

- Flyers are in the Friends mailbox, and we should post them around town. We have sold 25 tickets so far. Janice will send the where-to-post list.

Garden Party plans

- New Chapter volunteers will do cleanup of the garden on Thursday before the party
- Kevin and Janice will pick up tables on Saturday

Book sale decisions

- Book donations begin on Sept. 1
- Consider increasing the price of books to \$3 each or 2 for \$5
- Consider setting aside protected time for book dealers? There are pros and cons to this and we will continue talking about it.
- Consider setting aside library cardholders only night on Tuesday before the sale starts.
- Consider not doing any changes since we already have a change with the date of the sale start.
- We will continue talking about this at the August meeting.

Library news

- Successful Rapid Reviews events.
- Upcoming events include Birds are Dinosaurs; Unleash Your Creativity.
- Lindsay from Children's room is requesting \$300 for Sing and Dance with Robin; \$530 for Summer Reading Material and prizes; \$250 for Welcome Baby Bags and books, totaling \$1080. The request was approved.
- There is a proposal to change the frequency of requests for Kanopy funding to once a year rather than every several months. We will discuss this further at the next meeting with more information from Amanda and Jeanne, or vote on this via email if needed.

Other business

- There will be no meeting in July.
- New Chapter has up to 12 laptops that can be donated to the library.

The meeting adjourned at 5:57.

Respectfully submitted by Janice Stockman, Secretary